Informal Website Redesign Committee Meeting
Friday, August 9, 11 am-12 pm
Meeting Notes

Agenda:

1. Welcome

2. Key Navigation Links
    a. The committee discussed the top five navigation links. There was agreement on
       Departments
       Services
       Community
       Business
    b. Municipality was deemed a bit unclear
        i. Suggested change of Municipality to Municipal
3. The six Navigation Circles were discussed.
    a. It was suggested to switch Lighthouse Webcam to a top of the site slide.
    b. Report it/Fix it seemed unclear to those that do not know the software. A
       suggestion was made to call it "Report an Issue"
    c. A suggestion was made to rename Online Payments to Make a Payment
    d. Instead of Lighthouse Webcam, the committee felt that a direct link to the
       Calendar would be a plus
    e. There was discussion around Watch Meetings. There was a feeling that this
       Circle/Link might be a good opportunity to get more people to engage with the
       city council meetings. Join a Meeting was mentioned. Watch a Meeting has been
       suggested. Participate in Meetings was also mentioned.
    f. Alerts & Notifications seemed a bit static. Sign Up for Alerts was suggested

4. There was much discussion about ensuring that online meetings regain the option for
   participation, either via Zoom, or via someone checking the online comments on
   Livestream during meetings.
5. Site Map
    a. The site map was looked at. In particular we looked at different ways to access
       key information
    b. Information kept under specific departments could also be accessed under
       Services, Municipal, or Community
6. Next Steps and closing